

CARL SANDBURG COLLEGE

Regular Meeting Minutes
(538th Meeting)

July 26, 2001

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held at The Education Commons, 641 Buchanan Street, Carthage, Illinois, on Thursday, July 26, 2001, at 7:00 p.m.

ROLL CALL:

Present: Mr. Bruce A. Lauerman, Chairperson
Mr. John T. Huston, Vice Chairperson
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Gayla J. Pacheco

Absent: Mr. Thomas H. Colclasure, Secretary
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

Others: Dr. Donald Crist, President, and Ms. Mary Buckingham, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Ms. Diana Billeter, Ms. Lorraine Crawford, Ms. Robin DeMott, Ms. Carol Gronewold, Ms. Lisa Hanson, Mr. David Kellogg, Ms. Gwen Koehler, Mr. Steve Norton, Ms. Gerry Scherer, Mr. Thomas Schmidt, Mr. Samuel Sudhakar, Ms. Shelle Summers, Ms. Lori Sundberg, and Ms. Lora Wright. Faculty: Mr. Dan Yasenکو, Faculty Representative. Others: Mr. Steve Alfaro, Mr. Lou Coatney, Ms. Betty Reed, Mr. Rob Brown, Mr. Dan Reynolds, and Mr. Mark Hoops.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD JULY 26, 2001 –
PAGE 2

Consent/Non-Personnel: Mr. John Huston moved and Dr. D. Wayne Green seconded approval of the following items under the Consent Agenda/Non-Personnel:

- minutes of June 28 & July 12, 2001, meetings of the Board
- bills for the month of June 2001.

MOTION: On roll call vote, five members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative “Absent”; Student Representative “Absent.”

Consent/Personnel: Mr. John Huston moved and Dr. D. Wayne Green seconded approval of the following items under the Consent Agenda/Personnel:

- resignation of Mr. Brian Smith, instructor at Henry C. Hill, effective June 30, 2001
- resignation of Ms. Pamela Moore, BTC Laboratory Teaching Assistant, effective July 31, 2001
- upgrade of the Adult Education Outreach Worker and Intake/Advisor from part-time to full-time 12-month Technical Level II positions. These job classifications are fully funded from Adult Education, Special Populations and Literacy grants.

MOTION: On roll call vote, five members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative “Absent”; Student Representative “Absent.”

Financial Reports: Mr. John Kraus moved and Dr. D. Wayne Green seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, five members voted “Yea”; none voted “Nay.” Motion carried. Faculty Representative voted “Yea”; Staff Representative “Absent”; Student Representative “Absent.”

2001-2002 Area Community
Colleges Cooperative
Agreement:

Dr. D. Wayne Green moved and Mr. John Huston seconded renewal of the Cooperative Educational Agreement with area community colleges for the 2001-2002 academic year.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD JULY 26, 2001 –
PAGE 3

- MOTION: On roll call vote, five members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative voted “Yea”; Staff Representative “Absent”; Student Representative “Absent.”
- President: Dr. Donald Crist reported that the Foundation is interested in helping the College fund the connectors between the buildings. They recommend a brick walkway in both connectors. Purington Paver bricks would be donated to the College and the Foundation would sell these bricks with donors names imprinted on the bricks. The Foundation would also like to have time with the Board at their next Planning Meeting to learn about Board priorities and to discuss how the Foundation can help. Dr. Crist also updated the Board on the recent ISAC (Illinois Student Assistance Commission) audit. Dr. Crist thanked Representative Lane Evans and his staff for the funding that purchased all the equipment at The Education Commons. Dr. Crist stated that he has been in contact with the Executive Director’s Office of the League for Innovation of Community Colleges concerning speaking at Graduation 2002. Lastly, Dr. Crist reminded the Board that they need to set a date for a Planning Meeting either in August or September. Ms. Mary Buckingham will poll the Board concerning possible dates.
- LRC Assistant: Mr. Lou Coatney and Ms. Betty Reed, The Branch Campus LRC Attendant, reported that the Carthage Branch Campus library has been awarded a set of books entitled the “Library of America.” Ms. Lori Sundberg, Director of Institutional Research, wrote the grant with some input from Mr. Mike Walters, Dean of Learning Resource Center. Eight hundred libraries in the nation won this grant, with eleven coming to Illinois. Carl Sandburg College was the only community college in Illinois to be included. The value of the set is over \$2,500. These books are a collection of the best and most significant writings in America. A non-profit publisher was founded to preserve the nation’s literary heritage. The grant is from the Carnegie Corporation, the American Library Association, and the National Endowment for the Humanities.
- Director of Financial Aid: Ms. Lisa Hanson reported that Ms. Marlyn Frisby passed away this past Sunday. Ms. Frisby worked in the Financial Aid Office for the past six years and prior to that as Division Secretary for the Humanities Department.

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD JULY 26, 2001 –
PAGE 4

Director of The Branch
Campus:

Ms. Carol Gronewold thanked everyone for making the trip to Carthage for the Board of Trustees meeting at The Commons.

Dean of Technology
Services:

Mr. Samuel Sudhakar reported that when students return back to the College in the fall they will find new scanners and printers for their use in different computer labs thanks to the Technology Committee. The College is in the process of upgrading the servers and workstations in preparation for the fall semester. The College will be extending the wireless technology to the A and F Buildings and also to The Branch Campus and The Extension Center. Sudhakar reported that in a few weeks the entire College would be wireless enabled. He also stated that the Sandburg Educational Network Advisory Committee met last month and received some good ideas and suggestions from administrators and teachers from the K-12 Schools. The committee is starting to act on these suggestions. In the near future, the committee will be meeting with representatives from the Regional Offices of Education and the Learning Resource Center to work together in providing the best possible technology training to the teachers.

Director of Adult &
Developmental Education:

Ms. Gwen Koehler reported that the Literacy Coalition used a second year of funding from the Illinois Arts Council to provide literacy, arts, and science activities to at risk families in the Bushnell and Dallas City Area. In Bushnell, families worked with an author to explore nature through sensory experiences and creative writing. They created poems, fables, and stories. Families in Dallas City learned about the scientific principles behind roller coasters and built one of their own. They also learned the basics of photography to create family albums and journals. Each activity was linked to reading and involved parents and children. Over 125 families participated in one or more activities.

Vice President of Student
Services:

Mr. Steve Norton reported that the Upward Bound students recently returned from their trip to New York City. All the chaperones commented on how impressed they were with the maturity and good behavior of the students. Norton reported that

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD JULY 26, 2001 –
PAGE 5

this is a busy time of year in the Student Services office and they are quite busy preparing for the fall start of classes.

Vice President of
Instruction:

Mr. Larry Benne reported that this is one of the best enrollments we have ever had. He also said that his office is getting ready for fall and they are in quite good shape except for a few more faculty positions to fill.

ICCTA Representative:

Mr. John Huston reported that the September 7 & 8, 2001, Conference will be held at the Stoney Creek Inn in East Peoria. They will offer two sessions: "*The Billion-Dollar Question: Growing \$250 Million into \$1 Billion*" and "*Dollars for Scholars: Local Financial Aid Programs that Work.*" If you are interested in attending this conference, please get with Ms. Mary Buckingham to register. The Board of Representatives will be meeting Saturday morning, September 8th.

EXECUTIVE SESSION

7:54 p.m.:

Dr. D. Wayne Green moved and Mr. John Kraus seconded a request for an Executive Session for the purpose of discussing collective negotiating matters between the public body and its employees, the purchase or lease of real property for the use of the public body, personnel, and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

Voice vote – motion carried.

RECONVENE

8:47 p.m.:

The Regular Meeting of the Board reconvened at 8:47 p.m.

ROLL CALL:

Present: Mr. Bruce A. Lauerman, Chairperson
Mr. John T. Huston, Vice Chairperson
Dr. D. Wayne Green
Mr. John A. Kraus
Ms. Gayla J. Pacheco

Absent: Mr. Thomas H. Colclasure, Secretary
Ms. Nancy L. Youngquist
Mr. Jed Strom, Student Representative

MINUTES OF REGULAR MEETING OF BOARD OF TRUSTEES HELD JULY 26, 2001 –
PAGE 6

Guaranteed Energy Savings
Contract:

Dr. D. Wayne Green moved and Mr. John Kraus seconded Phase III of the Guaranteed Energy Savings Contract (GESC) program with Johnson Controls, Inc. in an amount not to exceed \$704,446.00 less item FIM-8 (FMS Expansion) at this time. FIM-8 may be added if deemed appropriate at a later date at a cost not to exceed \$34,720.00.

MOTION:

On roll call vote, four members voted “Yea”; one voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Representative “Absent.”

Interim President:

Ms. Gayla Pacheco moved and Dr. D. Wayne Green seconded the selection of Mr. Thomas A. Schmidt, Vice President of Business Services, Interim President of Carl Sandburg College effective January 1, 2002, through June 30, 2002.

MOTION:

On roll call vote, five members voted “Yea”; none voted “Nay.”
Motion carried. Faculty Representative “Absent”; Staff Representative “Absent”; Student Representative “Absent.”

ADJOURNMENT

8:57 p.m.:

Mr. John Kraus moved and Mr. John Huston seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.